



I want to help Earthwatch Institute with vital conservation research to promote the understanding and action necessary for a sustainable environment.

Direct Debit Request (DDR) Customer / Donor Authority

Name of Customer / Donor Giving the Direct Debit

I/We:

Name of Debit User

Earthwatch Institute Research Fund, ANZ Bank, BSB 013 435 A/C 1089 95142

To arrange for funds to be debited from my/our account at the financial institution identified below and as prescribed through the Bulk Electronic Clearing System (BECS)

Details of the Account to be Debited

Name of Financial Institution:
Address of Branch where Account is Held:
Account Name:
BSB Number:
Account Number:

Payment Details

Amount to be debited: \$
Frequency of Debit: Monthly
Signature:
Date:

This authorisation is to remain in force until cancelled by the customer / donor and in accordance with the term described in the Direct Debit Service Agreement below.



DIRECT DEBIT REQUEST SERVICE AGREEMENT

1. Debiting details – as on the Direct Debit Request form.
2. The Customer (donor) will be advised 14 days in advance of any changes to the Direct Debiting arrangements.
3. For all matters relating to the Direct Debit arrangements, the Customer (donor) will need to call Earthwatch Australia on 03 9682 6828 or write to 126 Bank Street South Melbourne Victoria 3205 or email earth@earthwatch.org.au.
4. The Customer (donor) should be aware that:
 - a. direct debiting through BECS is not available on all accounts.
 - b. Account details should be checked against a recent statement from your Financial Institution.
5. It is the Customer's (donor's) responsibility to ensure sufficient cleared funds are in the nominated debiting account when the payments are due to be drawn.
6. If the due date for payment falls on a non-working day or public holiday, the payment will be processed on the next working day.
7. For returned unpaid transactions, the following procedure will apply: Earthwatch Australia will advise the customer (donor) of the unpaid transaction and request alternative arrangements to be made for payment if possible.
8. All customer records and account details will be kept private and confidential to be disclosed only at the request of the Customer (donor) or Financial Institution in connection with a claim made to an alleged incorrect or wrongful debit.
9. This authorisation is to remain in force until cancelled by the customer/donor and in accordance with the terms described in the Direct Debit Service Agreement.

If you have any queries please call us on 03 9682 6828 or email earth@earthwatch.org.au